

**RELEASE OF INFORMATION
PAST POLICE HIRING PROCESSES**

I hereby empower, representative of the City of Appleton, WI to release a copy of approved pre-employment records pertaining to the undersigned's application with the City of Appleton, WI.

For information on candidates who previously applied for a position with the Appleton Police Department the City of Appleton policy is that we will provide a photocopy of the original application. Background investigations may be viewed by making an appointment with Human Resources, however copies may not be made of the background investigation file.

Information requested: _____

Approximate date of participation in the City of Appleton's recruitment process:

Such release is limited to the release of such information to _____ (person making request) of _____ (company making request). This consent is revocable except to the extent that action has been taken in reliance thereon and will remain in force until revoked, but not to exceed one (1) year from the date this document was executed.

This release is intended to release not only the above-named individual, but all officers, agents or related personnel, both individually and collectively, from any and all liability or damages of whatever kind which may at any time result to the undersigned, my heirs, my family or associates because of compliance with this authorization or legal claims or actions resulting in the release of this information, including but not limited to, slander, libel or defamation and requests to release this information and any attempt to comply with it.

Dated this _____ day of _____.

Name (printed)

Social Security Number

Street Address, City, State, ZIP Code

Area Code/Phone Number

Signature of Individual Authorizing the Release

Date

Signature of Witness

Date