



"meeting community needs  
.....enhancing quality of life"

<b>FEES ARE NON-REFUNDABLE</b>		Date Recv'd ___/___/___
License Fee	\$ 100.00	Acct. 11030.4309
Investigation Fee (REQUIRED) +\$	7.00	Acct. 100.2359
Receipt	_____	
License period – July 1 and ending June 30 of the following year		

## APPLICATION for MOBILE HOME PARK LICENSE

<b>SECTION 1 – APPLICANT INFORMATION – Answer all questions completely. Please PRINT clearly</b>				
Name of Business or Corporation				
Business Address		City	State	Zip
Business Telephone Number	<i>In addition, no person shall conduct a business or operate a mobile home park as defined by Wisconsin Administrative Code 177.02 without obtaining a Health Department License from the Health Department in accordance with Wisconsin Administrative Code Chapter 177.</i>			
<b>SECTION 2 – CONTACT INFORMATION</b>				
Name of Individual applying for license or president of Corporation			Date of Birth	
Home Street Address		City	State	Zip
<b>SECTION 3 –LOCATION</b>				
Location of Mobile Home Park				
Number of Units		Occupied:	Unoccupied:	
<b>SECTION 4 – PENALTY NOTICE</b>				
I hereby certify that I/we have familiarized myself/ourselves with Chapter 11 of the City of Appleton Municipal Code as it relates to Mobile Home Parks and that I/we will comply with said code.				
Signature of Applicant: _____				
<b>FOR OFFICE USE ONLY</b>				
Dept	Approve	Deny	By	Reason
Police				
Fire				
Inspection				
Community Development				
Finance				
Health				
Public Works				
Safety and Licensing	Common Council	Date Issued		License Number

11-01-09

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

## **MOBILE HOME PARK LICENSE**

- Mobile Home Park Licenses for the City of Appleton are issued for a period of 1 year, expiring on June 30. The process to obtain a Mobile Home Park Company License takes approximately 3 weeks from the date of application until the date of issuance and requires approval from several City departments, the Safety and Licensing Committee and the Common Council.
- To apply for a Mobile Home Park License, file your completed, signed application form with the City Clerk's office. A \$5,000.00 Surety Bond must be filed with your application.
- License fees are non-refundable and are to be paid at the time of filing the application form. The fee for a Mobile Home Park License is \$100.00 plus a \$5.00 Police investigation fee.
- QUESTIONS? Please call 832-6443.