

**AGENDA**  
(amended 10.17.17)  
**FOX CITIES HOTEL ROOM TAX COMMISSION**  
--- SPECIAL MEETING ---

October 30, 2017  
3:00 pm

**Town of Grand Chute Municipal Center – Community Room**  
**1900 W. Grand Chute Blvd., Grand Chute, WI**

Call to order	Bruce Sherman
Roll call of membership	Bruce Sherman
Approval of September Minutes	Bruce Sherman
Report from PAC Room Tax Commission Task Force	Mike Easker
Discussion of Findings by Outside Counsel	Task Force Members
Potential Action Relating to Discussion of Findings by Outside Counsel	Bruce Sherman
Consideration of a Resolution approving the distribution of surplus Performing Arts Center (PAC) Room Tax Revenue	Jim March
Adjournment	Bruce Sherman

Upcoming meeting dates (all at the CVB) –

December 18, 2017 at 3:00pm

March 19, 2018 at 3:00pm

June 18, 2018 at 3:00pm

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON  
REQUEST AND IF FEASIBLE.

## **FOX CITIES ROOM TAX COMMISSION**

### **A RESOLUTION**

#### **A RESOLUTION AUTHORIZING DISTRIBUTIION OF SURPLUS PERFORMING ARTS CENTER (“PAC”) ROOM TAX REVENUE**

WHEREAS, the Fox Cities Room Tax Commission (“FCRTC”) was established by the municipalities of the Fox Cities Tourism Zone (“Zone”) and is statutorily responsible to monitor the collection of room taxes in the Zone to insure room tax revenue is used for tourism promotion and development; and,

WHEREAS, a portion of the room tax imposed in the Zone is devoted to repaying the bonds used to finance the development of the PAC; and,’

WHEREAS, the PAC Bonds are projected to be repaid in the first quarter of 2018 and after repayment there is projected PAC Room Tax surplus in excess of \$1.4 million, of which that portion generated by the room tax in the calendar quarter that the PAC Bonds are repaid (approximately \$220,000) is devoted to the Fox Cities Exhibition Center (“FCEC”) financing leaving a surplus balance of approximately \$1.2 million; and,

WHEREAS, the FCRTC has jurisdiction over the distribution of the PAC Room Tax Surplus; and

WHEREAS, the City of Appleton (“Appleton”) has requested a grant not to exceed \$750,000 (including the funds generated by the room tax in the calendar quarter that the PAC Bonds are repaid, approximately \$220,000) from the PAC Room Tax Surplus to complete the financing of the FCEC; and,

WHEREAS, the FCRTC recognizes the regional benefit that the FCEC will provide to the Fox Cities and supports that development;

NOW THEREFORE, BE IT RESOLVED BY THE FOX CITIES ROOM TAX COMMISSION this 30<sup>th</sup> day of October, 2017, that

1. Appleton’s request for a grant not to exceed \$750,000 from the PAC Room Tax Surplus (including the funds generated by the room tax in the calendar quarter that the PAC Bonds are repaid, approximately \$220,000) is hereby approved.
2. The remaining balance of the PAC Room Tax Surplus (approximately \$650,000) shall be deposited in trust with the Fox Cities Convention & Visitor’s Bureau for future distribution by the FCRTC for tourism promotion and development.

Recommended by: City of Appleton,  
Town of Grand Chute & City of Neenah

FOX CITIES ROOM TAX  
COMMISSION

Moved: \_\_\_\_\_

\_\_\_\_\_  
Commission Chair

Passed: \_\_\_\_\_

\_\_\_\_\_  
Commission Vice Chair