



## PUBLIC ART APPLICATION

Community Development Department

100 N. Appleton St.

Appleton, WI 54911

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Stamp date received

### ARTIST / APPLICANT

Name

Mailing Address

Phone

E-mail

### PROJECT AND LOCATION INFORMATION

Property Tax # (31-0-0000-00) – if applicable

Site Address/Location

Description of proposed location for artwork within the property or facility (freestanding, attached to the building, inside building, etc.)

Project Title

Type of Artwork (mural, statue, sculpture, fountain, etc.)

### SUBMITTAL REQUIREMENTS

A complete submittal includes a completed application signed by the applicant with the following supplementary information:

- Brief description of the proposed artwork
- Photos/sketches of proposed work
- Site plan/location map showing location of proposed work
- Reason for choosing the proposed location
- Description of how the work is installed/anchored/attached
- Installation specifications provided by a structural engineer
- Timeline and duration of installation
- How the artwork will be maintained (including any costs associated with the maintenance and who will be responsible for those costs)
- Description of any associated signage

### SIGNATURE

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Date

Applicant/Artist Signature

### OFFICE USE ONLY

Application Complete \_\_\_\_\_

Date Filed \_\_\_\_\_

## **WHAT IS PUBLIC ART?**

Public art is any work of art or element of design that is sited in or on property that is publicly owned or controlled by the City of Appleton (parks, buildings, right-of-ways, etc.) for people to experience.

Public property is defined as a *building and/or land owned and controlled and/or in which the use is operated by the City including fire stations, City Hall, public works and park facilities, library and the like.*

Public art will be reviewed in accordance with the Art in Public Places Policy that was approved by the Common Council. The policy can be found on the City's website: <https://www.appleton.org/government/community-and-economic-development/art-in-public-places-policy>.

## **WHAT IS THE PROCESS?**

The Appleton Public Arts Committee (APAC) is responsible for implementing the Art in Public Places Policy and reviewing artwork proposed on public property. City Staff will review the proposals, prepare a report and present the project to the APAC. The APAC will make a recommendation to the appropriate committee of jurisdiction based upon the proposed project/request. Their recommendations will then be forwarded to the Common Council for final action. Upon receiving final approval for a public art project, the appropriate documents will be drafted according to the Art in Public Places Policy.