

ADOPTED: October 4, 2023
PUBLISHED: October 9, 2023
Office of the City Clerk

131-23

AN ORDINANCE AMENDING SECTION 23-49 OF CHAPTER 23 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO DRIVE THROUGH FACILITY.

(City Plan Commission – 10-04-2023)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 23-49 of Chapter 23 of the Municipal Code of the City of Appleton, relating to drive through facility, is hereby amended to read as follows:

Sec. 23-49. Drive through facility.

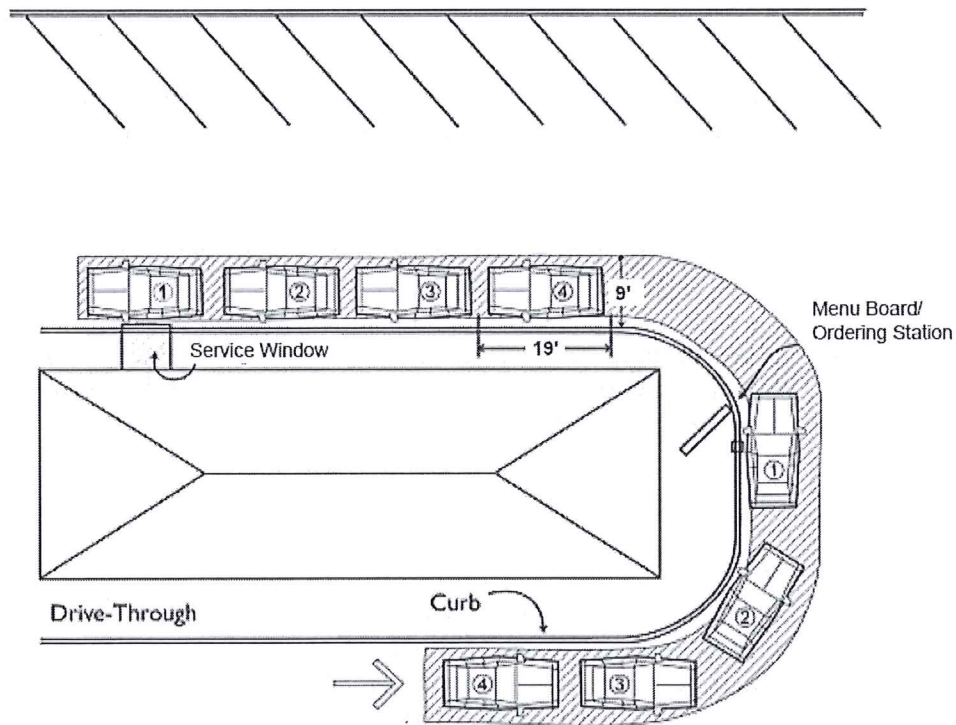
(a) ***Site Design.***

- (1) ***Stacking and drive through lanes identified.*** All stacking and drive through lanes shall be identified by asphalt or concrete curbing and/or paint striping.
- (2) The design of maneuvering and stacking aisles for the drive through shall not interfere with circulation or visibility for traffic either on or off site.
- (3) ***Landscaping of stacking spaces.*** When stacking spaces abut a residential zoning district, the entire length of the stacking spaces shall be fully screened. Screening materials shall consist of at least one row of staggered evergreen trees or shrubs, at least two (2) to three (3) feet high at the time of planting.
- (4) ***Pedestrian traffic.*** Stacking spaces and stacking lanes should avoid conflicts with on-site pedestrian traffic between the parking lot and the building(s) entrances. When impractical to avoid, a marked crosswalk shall be provided. These crosswalks shall be delineated by paint striping, raised walkways, or alternative materials as approved by the City.

(b) ***Stacking spaces.*** Stacking spaces shall be a minimum of nine (9) feet wide by nineteen (19) feet in length. Uses that include drive through service shall provide the following minimum number of stacking spaces:

- (1) Financial institutions, drive-through convenience retail, pharmacies or other similar drive through uses: 3 (three) stacking spaces per drive through service window.
- (2) Drive through restaurants with ordering stations and service windows:
 - a. Four (4) stacking spaces for each ordering station.
 - b. Four (4) stacking spaces between the furthest service window and the ordering station.
- (3) Car wash:
 - a. Self-service – Three (3) stacking spaces for each washing bay.
 - b. Drive-in automatic – Six (6) stacking spaces for each washing bay, located behind the car wash entrance.

Drive through graphic



Section 2: This ordinance shall be in full force and effect from and after its passage and publication.

Dated: October 4, 2023



Jacob A. Woodford, Mayor



Kami Lynch, City Clerk

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AN ORDINANCE AMENDING SECTION 23-172(m) OF CHAPTER 23 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO OFF-STREET PARKING AND LOADING STANDARDS; REQUIRED SPACES FOR SPECIFIC USES; PUBLIC/INSTITUTIONAL.

(City Plan Commission – 10-04-2023)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 23-172(m) of Chapter 23 of the Municipal Code of the City of Appleton, relating to off-street parking and loading standards; required spaces for specific uses; public/institutional, is hereby amended to read as follows:

(m) *Required spaces for specific uses.* All vehicles connected with the following uses shall be accommodated for on the property in addition to the requirements stated below unless otherwise stated in this chapter. Additional parking as determined by the Community and Economic Development Director may be required to meet these standards. The table on the following page identifies the minimum number of off-street parking spaces to be provided.

Use Type	Minimum Off-Street Parking Spaces Required
Public/Institutional	
Educational institution; elementary school or middle school	One (1) space for each employee
	Stacking spaces – A minimum of two (2) stacking spaces shall be provided for busses and five (5) for automobiles in a designated drop off area
Educational institution; high school	One (1) space per employee plus 1 space per ten (10) students based on classroom capacity
	Stacking spaces – A minimum of two (2) stacking spaces shall be provided for busses and five (5) for automobiles in a designated drop off area

**Only those use types with changes are included*

Section 2: This ordinance shall be in full force and effect from and after its passage and publication.

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(City Plan Commission – 10-04-2023)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 23-172(m) of Chapter 23 of the Municipal Code of the City of Appleton, relating to off-street parking and loading standards; required spaces for specific uses; commercial, is hereby amended to read as follows:

(m) *Required spaces for specific uses.* All vehicles connected with the following uses shall be accommodated for on the property in addition to the requirements stated below unless otherwise stated in this chapter. Additional parking as determined by the Community and Economic Development Director may be required to meet these standards. The table on the following page identifies the minimum number of off-street parking spaces to be provided.

Use Type	Minimum Off-Street Parking Spaces Required
Commercial	
Veterinarian clinic	One (1) space for each two hundred fifty (250) square feet of gross floor area

**Only those use types with changes are included*

*** Personal storage was removed in its entirety*

Section 2: This ordinance shall be in full force and effect from and after its passage and publication.

Dated: October 4, 2023



Jacob A. Woodford, Mayor



Kami Lynch, City Clerk