



CITY OF APPLETON

Community Development Department

Inspection Division
100 N. Appleton Street
Appleton, WI 54911
p: 920.832.6411

www.appleton.org/business/building-inspection

Dear Property Owner,

You are receiving this notice regarding the building(s) located at this address which are required by City ordinance to be inspected for cross connections of the potable water supply.

1. Why am I getting this notice?

All commercial and Industrial facilities in the City of Appleton are required to have their buildings certified to be free from any water supply cross connections which could cause contamination of the public water supply.

- Commercial buildings are classified as either High or Low Hazard,
 - o With High hazard buildings requiring inspections every two (2) years.
 - o With Low hazard buildings every ten (10) years.
- Industrial Manufacturing buildings are High Hazard, every two (2) years.

2. What is a "cross connection"?

A cross connection is a condition within a plumbing system that could, under certain circumstances, allow a contaminated fluid to enter into the public water supply. This in turn could lead to illness or even death if this contaminated water was consumed-depending upon how toxic the fluid was.

3. What am I required to do?

It is required that you hire a Master Plumber (of your choice) within 30 days of receipt of this letter to have your building(s) inspected for compliance.

The enclosed compliance statement must be filled out and signed by the plumber performing the inspection and returned to our office. Any violations discovered must be corrected prior to submitting the signed form.

4. Why is this necessary?

All water purveyors (providers) of public water must comply with stringent requirements established by state and federal agencies to assure the safety of the public water supply. The City is required to have an active program in place to identify and eliminate any cross connections found. This program was approved by the State of Wisconsin and adopted by the City Common Council.

Any questions?

Please feel free to contact the City Plumbing Inspector at 920-832-6411.