



PARKING METER BAG APPLICATION

Effective Date: _____

Expiration Date: _____

Non-Refundable Fee: _____

Paid (yes or no): _____

Rev. 09-2024

NOTE: Fee is \$9.00 per day plus tax and is non-refundable.
THIS FEE WILL BE CHARGED FOR EVERY DAY THE METER BAG IS RESERVED.
(excluding Sundays and City of Appleton Observed Holidays)

APPLICANT INFORMATION

Company Name: _____

Agent: _____

Address: _____

Telephone: _____

Email: _____

Applicant Signature: _____

Date: _____

OCCUPANCY INFORMATION

Reason: _____

Location: _____

Meter Zone & Space#: _____

Date(s): _____

(Office use only)

Amount Due: _____

Receipt#: _____

Initials: _____

This request is subject to the following conditions:

1. Meter bags shall not be used on RED meters. If a red meter is found bagged, the bag will be removed and the vehicle will be ticketed.
2. Requests shall be evaluated by the City Engineer or designee and shall only be issued for essential/logistical reasons, not for convenience.
3. Applicants shall seek side street alternatives when possible before requesting meter bags on College Avenue.
4. No meter bag fees will be charged for City Sponsored Special Events (Memorial Day Parade, Flag Day Parade, Christmas Parade, Police Week Vehicle Display).
5. Requests for waiver of fees or reduced fees for non-City sponsored events must be approved in advance by Committee and Council.
6. Unauthorized vehicles parked in reserved/bagged parking stalls are subject to immediate towing without warning.

APPROVED BY: _____
(Department of Public Works)

DATE: _____