

Application for Taxicab/Limousine Company License CASH OR CHECK ONLY!



<input type="checkbox"/> Original Application
<input type="checkbox"/> Renewal License

LICENSE PERIOD IS FROM
July 1st – June 30th

FEES ARE NON-REFUNDABLE	
<input type="checkbox"/> Fee Per Each Individual Vehicle (CLLTSE) \$30.00	Date Recv'd ____/____/____
<input type="checkbox"/> Investigation Fee (CLLPIF) \$7.00	Total \$ _____
	Receipt #: _____

Note: please allow 3 weeks for application processing

SECTION 1 – APPLICANT INFORMATION Answer all questions completely. Please PRINT clearly.

Company Name			
Business Address	City	State	Zip Code
Company Email Address [REQUIRED]	Company Phone Number [REQUIRED]	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	
Business Owners Name	Date of Birth	Gender	
Business Owner Phone Number	Business Owner Email Address		
Driver's License Number	State Licensed		

SECTION 2 - COMPANY HISTORY

Is the company currently licensed in any other municipality?	YES	NO	
If Yes, what municipality? _____			
Has the company ever been denied a license by any municipality?	YES	NO	
If Yes, please explain: _____			
Have any of the owners ever been convicted of a crime?	YES	NO	
If Yes, please explain: _____			
Describe the basic operations of the company: _____			
If the business is located in the City limits, Municipal Code requires that off-street parking is provided for. If applicable, what provisions have been made for off street parking? _____			

SECTION 3 – VEHICLES TO BE OPERATED - Attach additional sheets if necessary

Vehicle Number	Capacity	Make/Model	DOT License Plate #

SECTION 4 – INSURANCE NOTICE

Insurance Carrier	Insurance Agent Name
Insurance Agent Phone Number	Insurance Agent Email Address
Policy Number	Policy Period

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney's fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

certify that this application, and all information and documentation provided therein, is true and accurate.

Applicant's Signature _____

FOR OFFICE USE ONLY

Department	Approve	Deny	Date of Recommendation	Staff Member	
Risk Management					
Police					
Fire					
Inspection					
Safety and Licensing					
Common Council					
COI on File? YES NO	Denial Reasoning		Date Issued	Expiration Date	License Number

Return to Office of the City Clerk: 100 N. Appleton St, Appleton WI 54911

TAXICAB/LIMOUSINE/COMMERCIAL QUADRICYCLE
COMPANY LICENSE INFORMATION

- Taxicab/Limousine Service Company Licenses are required within the City of Appleton when individuals are intending to operate a taxicab or limousine company. See City of Appleton Municipal code Sec. 9-721 for more information and definitions.
 - Commercial Quadricycles as defined in §340.01(8m) of the Wisconsin Statutes are to be licensed as limousines.
- The process to obtain a Taxicab/Limousine Service License takes approximately 3 weeks from the date of application until the date of issuance and requires approval from several City departments, the Safety and Licensing Committee and the Common Council.
 - When applying for a Commercial Quadricycle license, proposed route maps are required to be submitted attached to the application. These maps are then reviewed for approval by the Appleton Police Department. See City of Appleton Municipal code Sec. 9-729 for more information.
- If your company is licensed in another Wisconsin municipality you are exempt from paying a fee to the City of Appleton. A completed, signed application form along with a current Certificate of Insurance is all that is required for the company.
- Each Taxicab/Limousine Service Company License includes a single Taxicab Driver's License.
- To apply for a Taxicab/Limousine Service License, file your completed, signed application form with the City Clerk's office. You are required to have insurance in force as specified in City of Appleton Municipal Code Section 9-723 Insurance:

No vehicle for the conveyance of passengers shall be operated or licensed under this division until the applicant for the license deposits with the City Clerk a sufficient policy of insurance issued by an insurance company licensed to do business in the state which shall provide that the insurance company shall be liable for damages in the **minimum amount of five hundred thousand dollars (\$500,000)** representing a combined single limit for bodily injury and property damage liability for any accident due to the negligent operation of such vehicle. **Said policy shall also include the City of Appleton as an insured.** This policy or contract is to be approved by Human Resources for the City before it is filed and shall contain a provision that the policy may not be canceled before the expiration of its term except upon thirty (30) days' written notice to the City Clerk.

- License fees are non-refundable, are to be paid at the time of filing the application form and are as follows:
 - Taxicab/Limousine Service License is \$30.00 per vehicle to be licensed.
 - Each company application also requires a \$7.00 police investigation fee.

ADDITIONAL QUESTIONS?

Please contact the Office of the City Clerk at (920) - 832-6443.